

**Etoile Academy Board Meeting  
August 21, 2019**

**Start: 6:08 p.m. End: 7:56 p.m.**

**Present:**

Emmanuel Enriquez, Michelle He, Michelle Bair, Ja'Milla Lomas, Richard Baker, Kevin Hardaway, Alim Adatia (video dial-in), Shiroy Aspandiar (video dial-in), Nicole Morrissey (video dial-in), Kayleigh Colombero (ex-officio), Cristina Ureña (ex-officio).

Quorum met: Yes

Guests: None

Public Comments: None stated

**Previous Meeting Minutes**

**July 2019 meeting minutes were read. Minutes were approved with an amendment to those who were present.**

**Moved: Ja'Milla Lomas, Seconded: Michelle Bair.**

**Vote: 7-0-0. Approved**

**Committee Reports:**

**Finance**

- Days cash on hand: 25
- Cadence Bank - balance - \$38,714
- Startup grant drawdown continues and \$20,000 will be drawn from grant this week
- \$50,000 were pulled from line of credit this month
- \$40,000 of state funding expected next week
- An incoming budget amendment will contain changes related to school uniform sales
- New grant applications are going out to 5 funders in an effort to obtain additional funds

**Governance**

- Lia from Spindletop is interested in joining the board in approximately a years' time once their personal situation allows.
- Philip Wright from Yesprep Schools is interested in board service as well. Richard will be visiting with Mr. Wright next month.

- An individual from Harris Health is also interested in board service
- Wendy Ruiz has agreed to serve on the board and will be reinstated when availability for board meeting attendance improves.
- Committee is considering reinstating discussion of a new communication tool for the board.
- A possible change to the bylaws may be necessary to allow for shorter terms after the initial term and also to gauge performance of particular members before reinstating for a second term.

### **Facilities**

- The 6th grade space was approved through final inspections last Friday night
- Staff has worked late nights during the last few days to prepare the space, but frustration has been high with this unfortunate situation.
- For next year, additional efforts will need to be made to ensure this situation does not repeat itself.

### **Academic Achievement**

- TEA official score of Etoile is 85
- The school received two distinctions from TEA in the first year
- ADA numbers are not accounted for distinctions during the first year

### **Resource Development**

- FY20 board giving goal in progress, may increase from previous year's goal
- Fundraising ideas on creating Facebook post to raise money to celebrate individual board members' birthdays (Richard has a birthday coming up next week)

### **School Director Update:**

- Kayleigh holds Ms. Ureña in high regard and thanks her for her tremendous support during this first week of Year 2 classes.
- Etoile's growth as a collective in reading was the second highest in the entire BES network last year.
- Math curriculum is being reworked for Year 2 to continue pushing greater growth in the student body.
- Year 2 goals: push all STAAR passing levels to 80% passing for all tests administered. The full goal is 80% approaching (passing), 50% meeting, 20% mastering the tests.
- 145 current students between 5th and 6th grade levels
- 70% college ready growth for students on the NWEA MAP tests

### **NEW BUSINESS**

- **Vote to approve Board Calendar including Board meetings every even-numbered month on the third Thursday and committee meetings during odd-numbered months.**  
**Motioned: Emmanuel Enriquez      Seconded: Michelle Bair**  
**Vote: 7-0-1. Approved**
- **Vote to approve changes to bylaws calling for an initial 3-year term followed by up to three 1-year terms for a total of 6 years before rolling out.**  
**Motioned: Michelle Bair      Seconded: Kevin Hardaway**  
**Vote: 8-0-0. Approved**
- **Vote to approve unchanged conflict of interest policy**  
**Motioned: Emmanuel Enriquez      Seconded: Michelle He**  
**Vote: 8-0-0. Approved**

Officer Nominations

*Board Chair*

Richard Baker (nominated by Michelle H.) - accepted

*Board Vice Chair*

Michelle Bair (nominated by Michelle H.) - accepted

*Board Secretary*

Emmanuel Enriquez (nominated by several) - accepted

*Board Treasurer*

Michelle He (nominated by several) - accepted

- **Vote to approve amended leave policy instituting a four week maternity leave**  
**Motioned: Michelle Bair      Seconded: Kevin Hardaway**  
**Vote: 8-0-0. Approved**
- **Vote to approve updated Staff Handbook and Student Code of Conduct**  
**Motioned: Michelle Bair      Seconded: Michelle He**  
**Vote: 8-0-0. Approved**
- **Vote to approve 499 budget amendments on uniform sales**  
**Motioned: Michelle Bair      Seconded: Michelle He**  
**Vote: 8-0-0. Approved**

**Announcements**

- Kevin Hardaway announces that today is his final board meeting.

**Motion to Adjourn: Kevin Hardaway**

**Seconded to Adjourn: Michelle Bair**

**Vote: 8-0-0. Approved**

**Adjourned at 7:56 p.m.**