

**Etoile Academy Board Meeting
February 20, 2020**

Start: 6:03 p.m. End: 8:35 p.m.

Present:

Michelle He, Richard Baker, Michelle Bair, Emmanuel Enriquez, Alim Adatia, Tabinda Ghani, Wendy Ruiz, Philip Wright, Nicole Morrissey (video dial-in), Kayleigh Colombero (ex-officio), Cristina Ureña (ex-officio)

Quorum met: Yes

Guests: Adeeba Yusuf, Alexandra Caritis

Public Comments: None stated

Previous Meeting Minutes

December 2019 meeting minutes were read. Minutes were approved.

Motioned: Alim Adatia Seconded: Michelle He

Vote: 9-0-0. Approved

Superintendent Update:

- KC went over NWEA MAP student test data for Math, ELA, Language Use and Science parameters.
- The goal of 90% retention is being met. The school lost 5 students during the Christmas break but gained 7 students shortly after.
- Students recently took the first interim STAAR test directly from the state using an online module. The state is planning to incorporate online tests with all schools in two years, so this was good practice for the students.
- Hiring for 7th grade staff has already begun. One science teacher has already been hired. Every teacher that was invited to return for 5th and 6th grade has accepted to return next year.

Committee Reports:

Finance

- Current cash on hand: \$388,030.61. 78 days cash on hand
- Start-up grant was paid down \$26,000 on February 10th
- 990 form will be reviewed and approved at tonight's board meeting. An extension was filed to complete and turn this in.
- Next year's budget is being drafted and there will be a draft ready for review in the upcoming April board meeting.

Governance

- Board attendance tracker is being implemented. The new wording for attendance expectation is that board members are expected to attend meetings in person and only attend via teleconference when absolutely necessary.
- The Governance committee will henceforth be taking over more tasks from KC to alleviate her plate.
- Mid-year board evaluation was implemented and completed. Results will be discussed in the new business.
- March 7th board retreat will be rescheduled. A Doodle poll was sent out for board members to complete and suggest a new date in March.

Academic Achievement

- Current enrollment is 146. Goal for 2020 is a 90% retention of the current student body.
- Committee discussed current NWEA MAP data
- Committee discussed sub-goals data and has created new sub-goals to be approved by the board in the new business.

Facilities

- There have been challenges with the landlord historically during the lifetime of the school being in the current building. The committee is considering the possibility of potentially vacating the lease if the current situation does not improve. This will not jeopardize the educational piece.

Resource Development

- School has received \$131,000 in grant donations and \$8,500 in individual donations (including board donations)
- There are three grant applications that have been sent and are pending (Powell Foundation, Sterling-Turner, Case for Kids)
- Upcoming events for donor cultivation: Black History event on Feb. 27, Women's History event on Mar. 31, Project Galley walk on May 28
- 2 people attended the Donor Breakfast on Feb. 18

OLD BUSINESS

- RDC will continue scheduling meetings with board members to discuss individual gifts to the school

NEW BUSINESS

- *Tabinda delivered the policy review for Board Attendance Expectation*

- *Nicole delivered sub-group goal presentation*

Vote to approve sub-group goals for Closing the Gaps TEA Accountability grade was tabled for the next board meeting

Vote to approve IRS Form 990

Motioned: Michelle Bair Seconded: Philip Wright

Vote: 9-0-0. Approved

- *Kayleigh delivered 2nd Campus proposal presentation*
- Board has asked for additional information before approving the 2nd campus proposal. This includes a proposed budget and/or a financial model
- Discussion on superintendent and board member evaluation was tabled for next board meeting.
- Board prospects were invited to the March board retreat. Vote on their induction into the board will be taken at that time.

Motion to Adjourn

Motioned: Wendy Ruiz Seconded: Michelle Bair

Vote: 9-0-0. Approved

Adjourned at 8:35 p.m.