

Etoile Academy Board Meeting**Date: October 29 2020****Start: 6:08****End: 7:51****Present:**

Michelle Bair (video dial-in), Tabinda Ghani (video dial-in), Michelle He (video dial-in), Ja'Milla Lomas (video dial-in), Philip Wright (video dial-in); Emmanuel Enriquez (video dial-in), Kayleigh Colombero (ex-officio, at building), Alim Adatia (video dial-in), Adeeba Yusuf (video dial-in), Richard Baker (video dial-in), Alex Caritis (video dial-in)

Quorum met: Yes

Guests: Phil Vaughn

Public Comments: None

Review of Agenda

Previous Meeting Minutes

Motioned: Alim Adatia **Seconded:** Tabinda Ghani

Vote: 9-0-0. Approved

Superintendent Update:

- COVID-19 Update
 - 2 Staff members being tested for potential exposure outside the classroom
 - 8 classrooms with 120 students
- Director Update
 - Sticking with Etoile [high retention, 99%]
 - Progressing academically? 82% completion of assignments
 - Building a sustainable people model? 2 resignations, 4 new hires
 - Sustainable financial model [SSA with CompassRose]
- Dashboard
 - 216 students, 95% free / reduced lunch, 65% English language learners, 10% special ed
 - Board Members - 11
 - Update / News - tracking building issues, plumbing and HVAC issues

Committee Reports:e

Finance

- Michelle He delivered the finance report

Governance

- Tabinda delivered the Governance report
- Committee met this month
- **Next Steps:** Board retreat on Saturday, November 7th, 09:00 - 02:00 pm, please complete the survey

Academic

- The Academic committee will provide a substantive update during New Business

Fundraising

- Michelle provided an update and discussed possibility for board contributions around Thanksgiving
- Option to contribute through Amazon Smile (Etoile Academy)
- Introducing Rebekah Stone Guill to the board as a prospective member (share with Guill foundation if there's any conflicts of interest)
- **Next Steps:** meeting with each board member and applying to Hammond foundation

Facilities

- Alim discussed facilities updates - third expansion of premises with fourth amendment (where the daycare is, and behind the 5th and 7th grade)
- **Next Steps:** Once finalized, landlord will provide timelines for construction and begin permitting process

NEW BUSINESS

- Review of the Charter will be completed at the next meeting
- Approval to start planning students France trip
 - Parent meeting
 - Planned same time trip to San Antonio for kids who can't attend the international trip
 - Move to approve planning for students international and domestic trips:
Motioned: Ja'Milla Lomas
 - Second: Philip Wright
 - Approved: 9-0-0 Voted
- Board Training needs to be completed by November 30, 2020It is critical for board members to complete.
- Kayleigh will be sending out governance form for all board members to fill out.

- Audit - Guest Phil Vaughn talked about the audit and presented there are no glaring issues for the board to be aware of.
 - Move to approve audit:
 - Motion: Richard Baker
 - Second: Michelle He
 - Vote 11-0-0 Approved
- RDC Committee Update
 - Resubmitted grants, under budgeted in philanthropy grants, will need to readjust our philanthropy funds
- Academic Achievement
 - End of Year Assessment
 - TEA Accountability Refresher
 - Domain III: Closing the Gaps
 - Sub-Group Goals
 - Motion to approve sub-group goals
 - Motion: Richard Baker
 - Second: Tabinda Ghani
 - Voted 11-0-0 approved
 - Motion to ratify asynchronous learning plan:
 - Motion: Richard Baker
 - Second: Phillip Wright
 - Voted: 11-0-0 Approved
 - Motion to update special education policies:
 - Motion: Richard Baker
 - Second: Alim Adatia
 - Vote: 11-0-0 Approved
- 5th Annual Food Bank with Texans - volunteers needed to help pack grocery bags and pass out bags and greeting - November 10th at 8:30-1:00 (allowed children with adult supervision)
- Michelle will send out an email on the thanksgiving care packages

Motion to Adjourn**Motioned: Richard Baker Seconded: Ja'Milla Lomas****Vote: 10-0-0.****Adjourned at 7:51 pm**