



Title:	Data Fellow	FLSA Classification:	Full Time
Reports to:	Superintendent	Salary Range:	\$60,000-70,000
Created Date:	12/08/2021	Duration:	12 months
Updated Date:	12/08/2021		

Étoile Academy Charter School, an independent 5th-8th grade charter school in Houston, is seeking an ambitious, smart, and high capacity individual to join our team. Étoile Academy is founded on the belief that all students can learn and achieve at high levels when held to the highest expectations— regardless of their race, ethnicity, socioeconomic status, zip code, or home language. We will ensure that every student in grades 5 through 8 has the academic and character foundation necessary to succeed in high school, graduate from college, and pursue ambitious life goals.

Data Fellow

The Data Fellow position will provide planning and systemic support for the Etoile Academy through the Texas Education Agency’s COVID Acceleration Support (TCLAS) initiative. TCLAS is a set of initiatives and targeted supports designed to provide a strategic approach for accessing learning acceleration supports that meet the needs of students, teachers, the community, and the school systems. This position will also collaborate with the Department of Teaching and Learning, campus leaders, and District Assessment Coordinator. The candidate must be willing to complete the TEA facilitated RSSP Data Fellow Cohort training.

Responsibilities

- High-Level Data Systems Pulse Check: Combine the list of current data systems, identify strengths and areas for improvement, determine best solutions moving forward
- Measurement Plan: Responsible for year-long and improvement cycle metrics and data collection plan
- Improvement Cycle Support: Must support in setting year-long and cycle goals, metrics, and ongoing data collection
- Improvement Reviews: Must support in the preparation, including data collection, analysis, visualization, and storytelling
- Managing and Creating Data/Progress Monitoring Resources: Overseeing, improving, and when necessary developing data trackers, dashboards, and protocols to support the performance management and continuous improvement of strategies aligned to RSSP 1a strategic plan
- Generally:
 - **Building, maintaining, and reporting out of data dashboards aligned to RSSP 1a strategic plan** *this will be a key area for the Data Fellow
 - Creating data systems and resources when gaps or areas of improvement are identified
 - Analyzing and creating visualizations of the data
 - Communicating data to various stakeholders



Assurances

- Weekly/Bi-Weekly LEA meetings with LEA's RSSP Lead, team, and technical assistance provider (and ad hoc meetings as LEA's RSSP lead designates)
- Bi-weekly/Monthly Data Fellow FTE PLC Sessions
- Monthly Check-Ins with LEA's RSSP Lead and TEA's RSSP Team
- 3x Year Improvement Reviews
- Work to support the district and complete all assurances outside of meeting times listed above
- Optional Monthly/Bi-Monthly Office Hours, Data Fellow Collaboration Opportunities, and Additional Professional Learning Opportunities

We look for team members that embody our REACH values. This includes the characteristics below.

- Believes and is committed to our mission and being an agent of change: that all students are capable of getting to and through college
- Has demonstrated effective outcomes and results, and wants to be held accountable for them
- Has a propensity for action, willing to make mistakes by doing in order to learn and improve quickly
- Works with urgency and purpose to drive student outcomes
- Thrives in an entrepreneurial, high-growth environment; is comfortable with ambiguity and change
- Seeks and responds well to feedback, which is shared often and freely across all levels of the organization
- Works through silos and forges strong relationships in order to achieve outcomes
- We believe in education as a profession and hold ourselves to high level of conduct, professionalism and behaviors as models for our colleagues and students.

Qualifications

- Bachelor's degree; Master's degree preferred
- Strong Math/Data Statistical Analysis background preferred
- Fluency in English and Spanish preferred
- Excellent communication and interpersonal skills and the ability to establish and maintain effective and collaborative working relationships with a diverse staff
- Alignment with the school's mission to ensure that every student in grades 5 through 8 has the academic and character foundation necessary to succeed in high school, graduate from college, and pursue ambitious life goals.
- Demonstrated application of Étoile Academy's core values: Respect, Excellence, Ambition, Community, and Hard work

Apply Now

To join our team, please click [here](#) to apply.



Étoile Academy does not discriminate on the basis of race, color, national origin, age, sex or disability, in admission or access to, or treatment of employment in its programs and activities.

Any person having inquiries concerning the organization's compliance with the regulations implementing Title VI of Civil Rights Act of 1964 (Title VI), Section 504 of the Rehabilitation Act of 1973 (Section 504), or Title II of the Americans with Disabilities Act of 1990 (ADA), may contact HR at 713.265.8657.